

Student Teaching Placement Criteria

- Requirements prior to student teaching:
 - Students complete the require Project Teaching coursework.
 - Students pass all Praxis I and II exams.
 - Students obtain a score of 30 or higher on their portfolio.
 - Students pay all fees.
- A member of the Project Teaching staff will contact eligible participants several months before each semester to determine the participant's district and school preferences.
- A member of the Project Teaching staff will contact the preferred school districts:
 - District Administrator: We request to place a student in the district. A student teacher placement contract may be sent at this time. The District Administrator can approve or deny the request.
 - Human Resources Director and/or Principal: We request to place a student teacher in a specific building or with a specific age level. These staff members are encouraged to recommend qualified cooperating teachers; they can approve or deny the request.
 - Cooperating Teacher: A letter is sent that asks the potential cooperating teacher if he/she is interested in working with the student teacher. In addition, it explains the requirements of cooperating teachers as per DPI requirements. They can approve or deny the request.
- A member of the Project Teaching staff will assign a supervisor to each student teacher.
- The student teacher receives a Final Placement Notification and Student Teaching Agreement/Memorandum of Understanding from the Field Placement Officer when the placement is finalized. The student teacher, cooperating teacher, and designated administrator sign and date two copies of the Student Teaching Agreement. One of these copies is sent back to the Field Placement Officer prior to student teaching. The student keeps the other copy.